

English Writing and Research Syllabus

GSPCM734-00 영어작문과 리서치

Professor

Sharon L. Morrison

Phone

010-6603-2661

Email

profmorrison@gmail.com;
morrison@khu.ac.kr

Office Location

Room 321

Office Hours

Two hours, weekly—

To be announced in class at
a time mutually agreed by
professor and students

Recommended Texts

Oxford Grammar for EAP,
2013

**Ken Paterson and
Roberta Wedge**

Grammar Choices for
Graduate and Professional
Writers, 2012
Nigel A. Caplan

Oxford EAP Advanced, 2013
(Oxford Publishing)

*Edward De Chazal, and Julie
Moore*

The Brief English Handbook,
9th Edition or suitable
alternative
(Longman)

*Edward A. Dornan, and
Robert Dees*

Course Overview

This course covers the core academic skills required for successful graduate study. The focus is improvement in reading, writing, and research skills. This course has been revised this semester to place an equal emphasis on skills related to research, reading and writing graduate level texts. Students will discuss and practice strategies to overcome difficulties in managing the reading load at GSP and improve their ability to decode complex texts. Particular emphasis will also be placed on improving their writing and revision skills. An increased focus will be placed this semester on strengthening the research skills of the participants. Students will also be encouraged to reflect on their own areas of improvement, develop strategies for improving these areas, and seek feedback to become more effective readers, writers and researchers. Emphasis will be given to particular concerns for graduate-level writing. Unlike in the past, this course will incorporate more one-to-one feedback on student texts and assignments.

Recommended Reading

50 Steps to Improving Your Academic Writing, 2012 (Garnet Publishing) *Chris Sowton*

Course Materials

Supplementary materials from a variety of sources will be used along with the above textbooks and a referencing style manual. Please bring a notebook and a dictionary (English-English) to every class. A thesaurus is also useful. Students are strongly encouraged to purchase a clear file and keep all course-related material, such as notes, brainstorming ideas or drafts, inside for easy access and organization as numerous handouts will be distributed.

Protocols for Communication

Students may schedule an appointment for office hours in advance. The preferred method of communication for the course is after class, by email, by text message or via the online group (in the public forum); however, students are encouraged to refrain from extensive discussion of matters after class and to confine this time to urgent matters only. Daily access to email is expected in particular around assignment deadlines. It is expected that the student check the email and respond to queries within 24 hours. For the online group, please follow expected norms of online etiquette. For all communication, include your name and course. One-to-one meetings for feedback will be conducted outside regular class and office hours and be arranged by my RA.

Course Schedule*

*A detailed timetable will be provided in the first week and may be revised as required.

Note: Enrolment is capped at 15 students per section. This course is strongly recommended for those having a low entering English score. This course is offered as an elective to GSP students in both the Spring and Fall semesters.

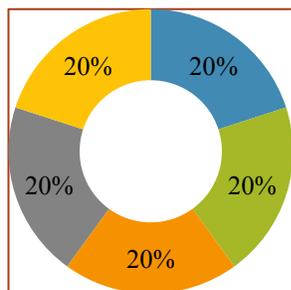
Assessment

Students will be required to submit one final paper that will demonstrate the aspects of the writing process covered in class. class writes may be given on a

weekly or biweekly basis. The homework will usually be in the form of exercises to follow up on the points discussed in class regarding reading and research skill development, supplemental readings or a short original piece of writing from one paragraph to two

The assignments will emphasize improvement in research, reading and writing skills at the graduate level. The citation quiz will count towards the midterm grade.

Evaluation



- Participation
- Drafts and Revisions
- Homework and Class Writes
- Final Version
- Referencing Quiz

Submission Policy

Submit all assignments in hard copy form or by email as specified for each assignment or paper. All assignments must be typed and submitted in a timely manner. If you require an extension, please ask for it at least 24 hours in advance. Homework and assignments must be submitted on the due date and must be spell-checked and proofread thoroughly before submission. Success in academic work depends in part on presenting your work professionally and in a way that conforms to conventional expectations of the rhetorical situation. A penalty will be imposed on late assignments at 1% per day late.

Participation and Attendance

Participation is required for this course. Excellent participation requires that students express their viewpoints on the course material, speak effectively (particularly within their discussion groups), exhibit engagement and motivation, read and think critically about the texts in relation to the issues or topics raised within them or in the class, ask productive, constructive or critical questions regarding the material, listen and respond to the concerns of others within the group, stimulating further discussion when necessary. Failure to participate may result in a much lower grade. You should participate in class discussions and ask questions when you require clarification.

Attendance is a necessary requirement for participation. Students with a valid excuse for not attending must inform the professor and make up the assignments/homework missed. This course will adhere to the global standards for attendance set by GSP, which means that missing a substantial number of classes without the presence of extenuating circumstances, can result in a failing grade. Students who have a valid reason for absence must inform me, preferably in advance, and provide some form of documentation. Lateness will also be penalized with three (2) lates equal to one (1) absence. Students are required to meet with the professor at various times to be announced. Missing a conference is equivalent to missing one class.

Academic Honesty/Plagiarism

Academic honesty is expected and required. Violations of academic honesty include giving or receiving unauthorized assistance on a test or assignment, doing homework for another student, or any other form of unauthorized collaboration, plagiarism, using sources restricted by the instructor and so on. Students will be held to a high standard of academic integrity and any violation of academic honesty is grounds for failing the course. Plagiarism is a severe violation of academic honesty and is defined as the act of copying or stealing the ideas, exact words, data or logical organizing strategy from a source (including print and other media) without proper acknowledgement. This includes self-plagiarism (reusing your work from other courses). Plagiarism of any assignment is grounds for failing the course.

