

# Thesis Writing Workshop I Sections A/B (GSPCM736-01/2)

## MKE/GSP Syllabus (논문작성워크샵 I A/B)

### Professor

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### Office Location

Room 321

### Office Hours

Two hours, weekly—  
To be announced in class at  
a time mutually agreed by  
professor and students

## Required Texts

The Craft of Research 4<sup>th</sup>  
Edition, 2016

(University of Chicago Press)  
*Wayne C. Booth, Gregory G.  
Colomb, Joseph M. Williams,  
Joseph Bizup, and William  
T. Fitzgerald*

Academic Writing for Graduate  
Students: Essential Tasks and  
Skills 3<sup>rd</sup> Edition, 2012  
(University of Michigan Press)  
*John M. Swales, and Christine  
B. Feak*

Handbook of Thesis Guidelines  
for GSP at KHU, 2016  
Referencing Style Manual

## Course Overview

This course is intended for MKE students who are writing a thesis as part of their graduation requirement. The focus of this workshop is the successful completion of the Master's Thesis. This course is also strongly recommended to GSP students who are planning to submit a thesis for credit in the Fall semester). The course encourages students to further develop their writing skills and strategies so that students can write better formal research papers, projects or theses. Emphasis will be placed on the specific genres (types) of writing common at the graduate level. Students are expected to discuss the standards, expectations and conventions of academic discourse with a focus on the practical application to a specific thesis upon which they are working. Students will develop a deeper awareness of the characteristics of research writing, identify, analyze and apply the information structure found in academic texts, refine their grammar and vocabulary, and strengthen their revising and editing skills. In order to do this, considerable concentration is given to the close reading of authentic (often published) papers and sample theses. Students are expected to create and revise their texts with a specific academic research community in mind, to work on the continued improvement of their own manuscript, and to incorporate feedback from the professor and other students. A priority will be given to the improvement of the revising and self-editing skills needed in preparation for the writing of the Master's thesis and research papers to prepare students to for submission of a thesis research proposal. Particular attention will be paid to logical consistency and critical thinking. Students will also learn how to prepare, design and organize this formal document in accordance with the Thesis Guidelines, a handbook created for GSP/MKE students on the expected KHU requirements.

## Course Materials

**Numerous supplementary materials** from a variety of sources will be provided for analysis in addition to the main textbooks. Note that this course also requires substantial independent reading outside the class for the students' particular research. A thesaurus and style manual for citation and referencing sources are also useful. Students are encouraged to purchase a clear file to keep all course materials such as notes, brainstorming ideas or drafts for ease of access and organization. Additional articles and supplementary readings will be made available to students either during the class and/or uploaded to the class group. Students themselves may also upload any texts or links that they deem useful to the group.

## Protocols for Communication

Office hours will be posted (2 hour/ week) once enrollment is determined. Students will be seen during these office hours on a first come, first served basis. In the case of a time conflict, the student may schedule an appointment for an alternative time. The preferred method of communication for the course is after class, by email, by text message or via the online group (in the public forum); however, students are encouraged to refrain from extensive discussion of matters after class and to confine this time to urgent matters only. Daily access to email is expected in particular around assignment deadlines. It is expected that the student check the email and respond to queries within 24 hours. For the online group, please follow expected norms of online etiquette. For all communication, include your name and course. Frequent consultation with the professor on the iterations of the thesis is both expected and required.

## Assessment

Students will be required to submit a number of assignments which are based on aspects of the writing process covered in class, and which are specifically related to specific sections of the thesis or revisions thereof. These assignments will be spread throughout the course and will focus on a particular section, chapter or skill required in the thesis.

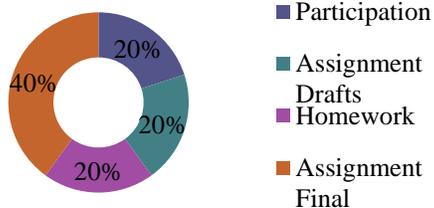
Homework will be given on a periodic basis. The homework will usually be in the form of exercises to follow up on the points discussed in class, discussion questions, supplemental readings or a short original piece of writing from one paragraph to two pages in length. Grammar and style exercises may be given as necessary.

Cumulative versions of the assignment(s) will be expected to be submitted as required throughout the course and by the end of the term. Presentations on the thesis will also be required from time to time.

The focus of the course will be a focused research thesis in which students are expected to demonstrate the types of writing (research genres) addressed in class and showcase their awareness of the academic writing and revising required.

Students will be given one-on-one advice (to the extent possible) on a tutorial style basis during office hours and scheduled conferences as necessary. Participation will also be assessed (see below).

### Evaluation



## Disclosure Policy

This syllabus is subject to revision by the professor at any time.

## Course Schedule\*

\*A detailed timetable will be provided in the first week of class and is subject to revision by the professor at any time. Note: Enrolment is capped at 15 total students per section. Ten (10) MKEs per section (A or B) **This course is strongly recommended as an elective to GSP students in the Spring semester for students expecting to write a thesis in the Fall.**

## Participation and Attendance

Participation is required for this course. Excellent participation requires that students express their viewpoints on the course material, speak effectively (particularly within their discussion groups), exhibit engagement and motivation, read and think critically about the texts in relation to the issues or topics raised within them or in the class, ask productive, constructive or critical questions regarding the material, listen and respond to the concerns of others within the group, stimulating further discussion when necessary. Failure to participate may result in a much lower grade. You should participate in class discussions and ask questions when you require clarification.

Attendance is a necessary requirement for participation. Students with a valid excuse for not attending must inform the professor and make up the assignments/homework missed. This course will adhere to the global standards for attendance set by GSP, which means that missing a substantial number of classes without the presence of extenuating circumstances, can result in a failing grade. Students who have a valid reason for absence must inform me, preferably in advance, and provide some form of documentation. Lateness will also be penalized with three (2) lates equal to one (1) absence. Students are required to meet with the professor at various times to be announced. Missing a conference is equivalent to missing one class.

## Academic Honesty/Plagiarism

Academic honesty is expected and required. Violations of academic honesty include giving or receiving unauthorized assistance on a test or assignment, doing homework for another student, or any other form of unauthorized collaboration, plagiarism, using sources restricted by the instructor and so on. Students will be held to a high standard of academic integrity and any violation of academic honesty is grounds for failing the course. Plagiarism is a severe violation of academic honesty and is defined as the act of copying or stealing the ideas, exact words, data or logical organizing strategy from a source (including print and other media) without proper acknowledgement. This includes self-plagiarism (reusing your work from other courses). Plagiarism of any assignment is grounds for failing the course. Should violations occur, the thesis advisor will also be informed if the student fails to rectify the situation immediately upon notice or warning.

